Good afternoon,

University Housing has the following plan in place for students collecting their belongings. If you are registered with the Office of Accessibility Services and are in need of an accommodation, please contact your disability specialist.

**April 23 – May 31:** UPS will pack/ship/store belongings in rooms. Shipping will occur as rooms are packed. Students will receive items within the standard shipping schedule.

- Students selecting the UPS option by **Wednesday, April 29**, will be eligible for a $100 grant from the University to help offset the shipping cost.

**June 1 – July 31:** Students will be scheduled to return to their halls to move their own belongings. As the health and safety of all involved is our top priority, only 2 students will be allowed on a floor at a time to remove their belongings, therefore this process will take approximately 8 weeks to accomplish. Students will receive further instructions in the next few weeks on scheduling their move out appointment.

- Students and their guests must provide and wear gloves and masks during the move out process
- Only 2 additional people will be allowed to enter the hall with the student to assist with moving
- Only 2 vehicles per students will be allowed on campus during the move-out period

**NOTE:** The UPS Store is the only 3rd party agency approved to come to the residence halls and pack/move student belongings. No other agency or individual party will be provided access to the residence hall or student rooms without the student present.

Sincerely,

University Housing
Florida State University