

Room Selection with Mutually Requested Roommates

STEP 1

On your My Home screen select the Room Selection link which will be available beginning at your appointment time.



myHousing Home
Demo #5 R. Test (RZ5321236)

Fall 2013/Spring 2014

- Returning Resident Contract: You completed the first step of the contract on 2/9/2013 12:29 PM. Click on the "Check Contract Status" link below to see if you have additional steps to complete.
 - [Cancel Housing Contract](#)
 - [Check Contract Status / Contract Update / Wellness Agreement](#)
 - [Submit Roommate Requests](#)
 - [Room Selection](#) (ends at 5/1/2013 11:59 PM)


Students admitted for Summer/Fall 2013 and current FSU students living off-campus with completed housing contracts may submit roommate requests here between March 4 and May 1.

Due to regularly scheduled FSU system maintenance, new housing contracts can only be submitted between 8:00am and 11:59pm EST daily.

The Florida State University Housing, 942 Learning Way, P.O. Box 3064174, Tallahassee, FL 32306 Phone: 850.644.2800 Fax: 850.644.7997 Email: housinginfo@fsu.edu

STEP 2

1. Click the mutually requested roommate(s) that you want to include in your search for a room.
 - If you do this, your room selection options will only include rooms/suites/apartments with enough vacant spaces to accommodate yourself and all of your selected mutually requested roommates.
2. Select the building in which you would like to search for a room.
3. You can also search by Room Type, Private Bedroom, and if the building requires a Mandatory Meal Plan.
4. Click "Search" button



Fall 2013/Spring 2014 Returning Resident Room Selection
Demo #5 R. Test (RZ5321236)

You are not currently assigned to a room in this term.

Requested Roommates

Include Jane R Test

If you have 1 or more mutual roommate requests listed above and you want to select a room for them, click the checkbox next to their name(s). Having roommates checked will limit your search results to rooms/suites/apartments that will accommodate you and all of your mutually requested roommates together and for which you are both eligible.

REQUIRED: Select one building:

If no rooms in this building have enough vacancies to accommodate you and any roommates checked above are available, no results will be displayed on the next page.

Building:

OPTIONAL: Select one or more of the following:

Selecting 1 or more of the following can return no results if no rooms matching your search criteria exist or have no vacancies. For example, if you search for Broward Hall and "No" for Mandatory Meal Plan, your search will yield 0 results since all rooms in Broward Hall have a mandatory meal plan requirement.

Room Type:


Private Bedroom:

Mandatory Meal Plan:

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STEP 3

Select the Room/Suite/Apt that you want to view



Fall 2013/Spring 2014 Returning Resident Room Selection - Page 1
Demo #5 R. Test (RZ5321236) > [Select Room](#)

Room Search in progress...

Click link in "Name" column to select room/suite/apartment

You will select the specific room on the next page.

[Return to Search Criteria](#)

<< Previous Page | Next Page >>

Name	Building	Room/Suite/Apt #	Room/Suite/Apt Type	Mandatory Meal Plan	Current Occupants	Open Spaces
Eastside Broward 02 0201-0202	Broward	0201-0202	2 Bedroom Suite with Shared Bath	Yes	2	2
Eastside Broward 02 0203-0204	Broward	0203-0204	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0205-0207	Broward	0205-0207	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0206-0208	Broward	0206-0208	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0209-0211	Broward	0209-0211	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0212-0214	Broward	0212-0214	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0218-0220	Broward	0218-0220	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0221-0222	Broward	0221-0222	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0224-0226	Broward	0224-0226	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 02 0225-0227	Broward	0225-0227	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 04 0401-0402	Broward	0401-0402	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 04 0403-0404	Broward	0403-0404	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 04 0405-0407	Broward	0405-0407	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 04 0406-0408	Broward	0406-0408	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 04 0409-0411	Broward	0409-0411	2 Bedroom Suite with Shared Bath	Yes	0	4
Eastside Broward 04 0412-0414	Broward	0412-0414	2 Bedroom Suite with Shared Bath	Yes	0	4


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Room Selection with Mutually Requested Roommates

STEP 4

Click "Select This Room" for the room to which you would like to be assigned. Your mutually requested roommate will be assigned with you to the room/suite/apartment.

- If any other students have selected space in the room already, you will see their names displayed.



Your Menu
[My Home](#)
[Logout](#)

Fall 2013/Spring 2014 Returning Resident Room Selection

[Demo #5 R. Test \(RZ5321236\)](#) > [Room Search Results](#)

Click "Select This Room"

Rooms are not held on this page so if someone else selects one of the rooms listed first, they will be assigned to the room.

If you have 1 or more mutually requested roommates and clicked to "Include" them on the search page, they will be assigned to the room/suite/apartment with you. Due to system limitations, if you assign yourself to a room in a suite/apartment that has fewer open spaces than the number of total people in your roommate group, your roommates will be randomly assigned to other spaces in the suite/apartment. (If individuals would like to swap rooms, please have the individuals that will be swapping submit mutual swap requests.)

Room Details for Eastside Broward 02 0201-0202

	Room	Building	Room #	Gender	Room Type	Semesterly Rental Rate	Private Bedroom	Mandatory Meal Plan	Current Occupants	Open Spaces
Select This Room	Eastside Broward 02 0201-0202 0201	Broward	0201	Female	Suite Double with Shared Bath	\$3,055	No	Yes	0	2
	Eastside Broward 02 0201-0202 0202	Broward	0202	Female	Suite Double with Shared Bath	\$3,055	No	Yes	2	0


Occupant Details for Eastside Broward 02 0201-0202

Room	Occupant First Name	Occupant Last Name
Eastside Broward 02 0201-0202 0202	Danielle	Test
Eastside Broward 02 0201-0202 0202	Michelle	Test

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STEP 5

See note at top of screen that indicates that you have been assigned and provides a link to view your room.



Your Menu
[My Home](#)
[Logout](#)

Fall 2013/Spring 2014 Returning Resident Room Selection

[Demo #5 R. Test \(RZ5321236\)](#)

Your chosen room is being reserved, please wait...

You have successfully chosen a new room!

You are currently assigned to: [Eastside Broward 02 0201-0202 0201](#)

If you have 1 or more mutual roommate requests listed above and you want to select a room for them, click the checkbox next to their name(s). Having roommates checked will limit your search results to rooms/suites/apartments that will accommodate you and all of your mutually requested roommates together and for which you are both eligible.

REQUIRED: Select one building:

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Room Type:


Private Bedroom:

Mandatory Meal Plan:

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STEP 6

Review your room assignment and room/suite/apartment-mates.



Your Menu
[My Home](#)
[Logout](#)

Room Assignment View

[Demo #5 R. Test \(RZ5321236\)](#)

Under "Room Details", the room that is bolded in the "Name" column shows the room to which you are assigned. (The right-most number is your room number.)

Vacancies & Consolidation
Returning residents that are assigned to a room or suite by themselves as of May 2 may be reassigned to a different room of the same type in the same building in an effort to consolidate upper-division students in preparation for first-year students to be assigned. All vacancies in rooms will be filled before residence hall opening.

Note for Mutually Requested Roommates
Mutually requested roommates that would like to swap spaces within their suite/apartment should [submit mutual swap requests on our website](#).

Room Details for Eastside Broward 02 0201-0202

Name	Building	Room	Gender	Room Type	Semesterly Rental Rate	Mandatory Meal Plan	Current Occupants	Spaces to be Assigned
Eastside Broward 02 0201-0202 0201	Broward	0201	Female	Suite Double with Shared Bath	\$3,055	Yes	2	0
Eastside Broward 02 0201-0202 0202	Broward	0202	Female	Suite Double with Shared Bath	\$3,055	Yes	2	0

Roommates for Eastside Broward 02 0201-0202

Room	First Name	Last Name	Email Address
Eastside Broward 02 0201-0202 0201	Jane	Test	test4@my.fsu.edu
Eastside Broward 02 0201-0202 0202	Danielle	Test	test2@my.fsu.edu
Eastside Broward 02 0201-0202 0202	Michelle	Test	test1@my.fsu.edu

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