University Housing Conduct Information Session

I. Presentation of Alleged Violation(s)

II. Review of Documentation

III. Selection of Resolution Method

1. ________ Informal Hearing Case Resolution
   - The student accepts responsibility for all alleged violations of the Student Conduct Code and/or Guide to Residence Living.
   - The student agrees to complete the outcomes given by the specified deadline.

2. ________ Informal or Formal Hearing
   - The student will have the opportunity to present relevant information.
   - The student may choose not to answer any and all questions posed by a hearing body.
   - The student may be accompanied by an advisor of the student's choice.
   - Witnesses may be questioned by the responding student through the hearing body.
   - All hearings are conducted in private, unless the student requests a public hearing.
   - All hearing decisions are communicated in writing to the responding student.
   - Attended hearings will be audio recorded.

Informal Hearing: ______  Formal Hearing: ______
University Administrator: ______  Residential Conduct Board: ______
Hearing Date and Time: ________________________

The University may exercise the right to choose the appropriate forum for the hearing. If a responding student fails to attend a scheduled hearing, the hearing may be heard in the student’s absence.

IV. Acknowledging Statement

The alleged violations have been explained to me and I understand them. I have been provided an opportunity to review incident documentation. I have been advised of my rights under the rules and regulations of Florida State University. I understand that if I fail to appear at a scheduled hearing time, the hearing may be conducted in my absence.

___________________________________________________
Student Name (Printed)

___________________________________________________                          _____________________________
Student Signature         Date

___________________________________________________                          _____________________________
University Administrator Signature      Date

Case #: ______________________ (Internal Use Only)